

IELA Mediation Guidelines

IELA dispute resolution guidelines

When two members tried to settle a legitimate disagreement but could not find a solution, IELA offers the Mediation Program under the IELA Mediation Rules

DISPUTE RESOLUTION PROCESS

1. An IELA member that wishes to commence mediation, shall complete IELA Dispute Form as Applicant and submit. Request for Mediation to the IELA secretariat and to the other Respondent IELA member.
2. If the Respondent informs the IELA secretariat that it does not agree to mediate under the Rules, the mediation shall not proceed.
3. If the Respondent accepts, a Mediation Agreement is signed, each party pays CHF 500,00 Administration Fee to the Association and Mediation process steps further.
4. IELA Board shall either appoint an uneven number of mediators (1 or 3) after consulting the parties or propose a list of candidates to the parties. Upon agreement of all of the parties, the Board may appoint more than one mediator in accordance with the provisions of the Rules. The mediators shall be neutral, impartial and independent.
5. The mediators' fees and expenses shall be fixed by the IELA Secretariat, after consultation with the mediators and the parties. The parties can expressly ask that designated mediators accept to carry on mediation against travel and accommodation charges refund only, whether occurred.
6. The mediator/s will gather all of the materials (documentation, etc.) that are available and summarize the issues of the dispute. The mediator reserves the right to close the file should either agent fail to timely respond to requests for documentation/materials.
7. The mediator shall promote the settlement of the issues in dispute between the parties but shall have no authority to impose a settlement on the parties.
8. The mediation shall be terminated either by the signing of a settlement agreement by the parties or by the decision of the mediator if, in the mediator's judgment, further efforts at mediation are unlikely to lead to a resolution of the dispute.
9. Upon the termination of the mediation, the mediator shall send to the IELA secretariat a notice in writing that the mediation is terminated, whether or not the mediation resulted in a full or partial settlement of the dispute. Copy of the notice shall be sent by the mediator to the parties.



Associate
Member



Associate
Member



Associate
Member



Associate
Member